

Cheque Order Form

Date: _____

Customer Information - Section 1

Name (Company or Personal): _____

PO Box or Street Address: _____

City & Province: _____ Postal Code: _____

Phone Number (Optional): _____

Website/Email (Optional): _____

Financial Institution Information - Section 2

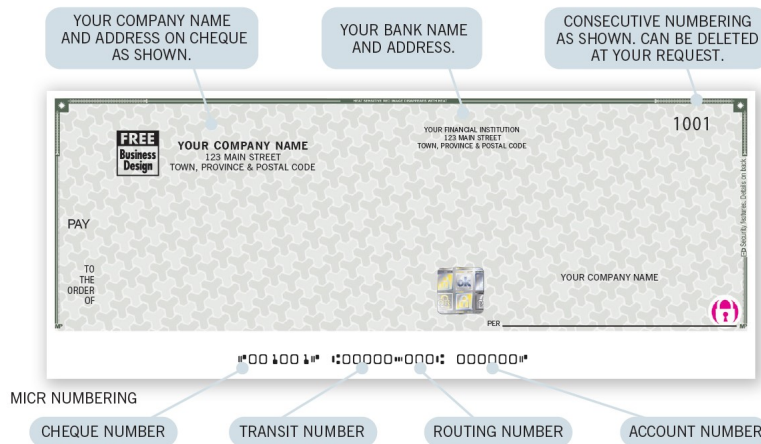
Bank Name: _____

Phone Number (Optional): _____

Address: _____

City & Province: _____ Postal Code: _____

Bank Transit Number (5 Digits) Routing Number (3 Digits) Bank Account Number



Cheque Style - Section 3

Item Number: _____ Copies: Single Duplicate

Logo: Yes No (Provide a high quality image.)

Additional **\$10 Processing Fee** above quoted price, for orders under \$100 before HST.

Colour: _____ Font # & Name: _____

Amount of Cheques: _____ (See Cheque Style) Starting Number: _____

Price Quoted: \$ _____ Invoice/SR #: _____

Please provide a VOID Cheque or MICR Specification Sheet from your bank.

Email completed form to supplies@officeworks.ca or drop off at our location.
Office Works - 773114 County Road 59, Norwich, ON - **Phone:** 519.863.6336